

LEIGHTON & EATON CONSTANTINE PARISH COUNCIL

Tuesday July 4th, 2023

MINUTES

1. **Chairmans Welcome.** The Charman welcomed all to the meeting.
2. **Present:** Councillor S Jones-Chairman, Councillor M Thorn Vice-Chairman, Councillor S Dawes, Councillor E Parton, Councillor A Bain. Shropshire Councillor C Wild, L Pardoe clerk to the council, one member of the public.

Absent. Councillor M Corrie, Councillor M Budgen.
3. **Declaration of Pecuniary Interests:** None were declared at this point.
4. **Council to agree the minutes from Meeting held on May 31st, 2023.** It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor M Thorn, seconded by Councillor S Jones and agreed by all members present.
5. **Chairs report.** The Council had received a question in advance of the meeting from the member of public concerning the Ironbridge Power Station Re-development. The question was regarding the timing of the repair to the Albert Edward Bridge by Network Rail to allow rail transport of sand and gravel from the Ironbridge Site. Cllr Jones explained that the repair to the Albert Edward Bridge is not in Network Rails Capital Plan until 2024-2029 which means that transport via rail is delayed. However, planning conditions for the sand and gravel extraction has limited the amount of product to be transported by road to 100,000 tonnes a year. Harworth are looking to use some extracted sand on site to negate taking it via road and also storing some product on site to be removed later. There is also a planning condition on routing of HGV traffic carrying sand and gravel from the Site. Neither B4380 through Leighton nor the A4169 towards Much Wenlock routes will be allowed,

Cllr Jones reported that if any Parish Councillors wished to go on a trip on the Light railway from the Ironbridge Site scheduled for 25th July at 10.30 am to let her know.
6. **Police Report-if available.** There was no report available from the Police. The clerk had forwarded a newsletter from the Police and Crime Commissioner to the members.
7. **Report from Shropshire Councillor.** Councillor Wild reported on the Boundary Review which will affect several Shropshire Council wards including Severn Valley Ward. She suggested that the Parish Council looked at the Consultation documents and see if they would like to comment.
8. **Clerks Report-verbal** the clerk reported that she had not been able to get a report from the police as in item 6 above. She reported that she was unable to find if the locum clerk had submitted the Local Policing Priorities to the Police Team so had resent the March priorities to the police that day. Members agreed that their Policing Priorities remained:
 1. Speeding through the Parish
 2. Anti-social behaviour including fly tipping.
 3. Thefts from outbuildings.Cllr Jones asked the clerk to contact the police and ask for the police motorbike unit to do some speed trapping in Leighton.
9. **Public Session.** There were no other questions from the public .
10. **Council to agree and the following policy documents for renewal every year.**
 - **Financial Risk Assessment**
 - **General Risk Assessment**
 - **Retention of Documents policy**
 - **Training Policy**
 - **Site visits Protocol**
 - **Code of Conduct**
 - **Clerk /Councillors Relation Policy**
 - **Vexatious Complaints Policy**
 - **Grant awarding Policy**

- **Complaints procedure**
- **Freedom of Information Publication Scheme**
- **Terms of Reference for HR Working Party**
- **Public Participation at Parish Council Meetings.**
- **Assets Register.**

It was agreed to adopt all policies “en-bloc”. Proposed by: Councillor S Dawes, seconded by: Councillor M Thorn and agreed by all members present.

- **Council to review and agree Place Plan Priorities.** Shropshire Councillor C Wild explained that the categorisation of Place Plan Priorities had been amended by Shropshire Council. It was agreed that Councillor S Jones would wait to submit our Priorities until after the Leighton Traffic Calming Measures have been drawn up by Shropshire Council Highways. All members will be consulted for agreement prior to submitting any Plans to Mathew Mead at Shropshire Council. Mathew will help categorise our Priorities in the new system. Clerk to ask if there would be more training given on the review of Place Plans.

11. PLANNING MATTERS

(a) Previous Applications

- 23/01950/FUL
Old Rectory, Eaton Constantine. Permission Granted

(b) Council to consider any new applications;

- Ref: 23/02091/FUL
Address : Residential Barn Conversion, Eye Manor, Eaton Constantine, SY5 6SQ
Proposal: Conversion of one barn to one dwelling; erection of 2 bay garage and installation of package treatment plant.
- Ref: 23/02092/LBC
Address: Residential Barn Conversion, Eye Manor, Eaton Constantine, SY5 6SQ
Proposal: Conversion of one barn to one dwelling; erection of 2 bay garage and installation of package treatment plant affecting a Grade II Listed Building.

After discussion the Parish Council agreed that they do not support this application. For details of the Parish Council’s response please view the Planning Register at Shropshire Council: www.Shropshire.gov.uk/planning

12. Highways Matters –

- Members to raise any highways issues
- Councillor M Thorn had looked at Fix my Street on Shropshire Council’s website and felt that it was not accurate as to what had been reported and was completed.
- There had been a comprehensive list of highways issues submitted to Shropshire Councils technicians. It was agreed that the Parish Council would keep an updated list of highways issues to check at meetings to see what has been completed and what still needs attention. Parish Council members from each area of the Parish would look at what needed doing in their own patch and report it back.

13. Financial Matters

- To accept the Bank reconciliation account for the month ended 30th June 2023 as presented by the clerk. It was agreed to accept the Reconciliation as presented by the clerk. Proposed by Councillor S Jones, seconded by Councillor S Dawes and agreed by all members present.
- To agree and approve Invoices for payment. It was agreed to pay the invoices as presented by the clerk Proposed by Councillor S Dawes, seconded by Councillor S Jones and agreed by all members present.

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|-----|----|-------|-----------------|--------|
| | 10 | HMRC | PAYE | 63.60 |
| | 11 | staff | Office expenses | 34.40 |
| S/O | | staff | Salary July | 255.99 |
| | | | total | 353.99 |

- iii. The clerk explained that there had been a mix up in the price for the Insurance which was agreed at the last meeting. It transpires that the original e-mail which had been sent was incorrect and was in fact for the previous year. The clerk asked for Council's agreement to pay the additional £20.19. This was agreed. Proposed by Councillor S Jones and seconded by Councillor S Dawes and agreed by all members present.

14. PARISH MATTERS

- a) **Councillor to report any parish matters.** These had all been dealt with within the meeting in other items on the agenda.

- 15. Date & Time of the next meeting It was agreed that this would be held on Tuesday 5th September 2023 starting at 7.30pm at Eaton Constantine Village Hall.**