

LEIGHTON & EATON CONSTANTINE
PARISH COUNCIL
5th September 2023

MINUTES

1. **Chairmans Welcome** The chairman welcomed all to the meeting. As the Village Hall was so hot the meeting adjourned to the hardstanding area just outside the Hall.
2. **Present** Councillor S Jones-Chairman, Councillor M Thorn-vice-chairman, councillor s Dawes, Councillor E Parton , Councillor A Bain Councillor M Budgen, Shropshire Councillor C Wild ,L Pardoe, clerk to the council and one member of the public. **and Apologies** were received from Councillor M Corrie.
3. **Declaration of Pecuniary Interests** There were none at this point.
4. **Council to agree the minutes from Meeting held on July 4th 2023.** It was agreed that these were a true and accurate record for the meeting, proposed by Councillor M Thorn, seconded by Councillor E Parton and agreed by all members present.
5. **Chairs report** The chair reported that Gemma Lawley, Highways Officer from Shropshire Council along with Dave Gradwell, Highways Engineer will meet with members of the Parish Council to discuss the traffic calming measures for Leighton. The plans received had some measures missing so amendments are needed.
6. **Police Report**-there was no report available however Councillor Wild reported that she had been to a neighbourhood watch session at Venus pools and that PC Lyn Birch had said that she was going to make a concerted effort to attend Parish Council meetings.
7. **Report from Shropshire Councillor.** Councillor Wild told the council that the two VAS signs promised for Leighton had been ordered and paid for. They should be delivered towards the end of October.
8. **Clerks Report**
 - The clerk reported that she had received an e-mail from Andy Oliver the traffic engineer who stated that Shropshire Council had no intention of re-opening the layby on the B4380 Buildwas to Leighton road. It will be put back to verge when finances allow. This will probably be next financial year.
 - She was still waiting on repayment of the claim for the costs of the locum last year.
 - The Banking Mandate had still not been sanctioned. She had spoken to a very helpful lady who had given her the names of those currently on the mandate. As a result of this there were 4 ex councillors to remove from the mandate. Despite the clerk having previously requested their removal from the list of signatories.
9. **Public Session.** *Standing Orders were suspended to allow the member of the public to speak.* The member of the public commented that on the traffic diagram there were no buffers shown.
10. **Council to agree costs of Parish Survey, see financial section.** Councillor S Dawes pointed out some potential problems with completing a survey and requested that the council should be made aware of these and afterwards a motion to complete a Parish Survey minutes. This was agreed proposed by Councillor S Jones, seconded by Councillor E Parton and agreed by all members present. At present there are volunteers from both Leighton and Eaton Constantine. Unfortunately no volunteers from Garmston have yet come forward. A budget of £300 was agreed to start the Parish Survey. Any further funds needed would have to be agreed by the Parish Council.
11. **Council to consider upgrading the Council website with Hugo Fox.** They are no longer offering a free service but they have several categories for the council to consider. Information sent previously. Following a brief discussion it was agreed to go with the Silver package. Proposed by Councillor S Jones, seconded by Councillor A Bain and agreed by all members present.
12. **PLANNING MATTERS**

(a) Previous Applications

- Ref: 23/02091/FUL
Address: Residential Barn Conversion, Eye Manor, Eaton Constantine, SY5 6SQ
Proposal; Conversion of one barn to one dwelling; erection of 2 bay garage and installation of package treatment plant. **Application withdrawn.**
- Ref: 23/02092/LBC Address : Residential Barn Conversion, Eye Manor, Eaton Constantine, SY5 6SQ
Proposal; Conversion of one barn to one dwelling; erection of 2 bay garage and installation of package treatment plant affecting a Grade II Listed Building. **Application withdrawn.**

(b) Council to consider any new applications.

- Reference: 23/03510/FUL (validated: 10/08/2023)Address: Leighton Lodge, Leighton, Shrewsbury, Shropshire, SY5 6RNProposal: Construction of a single and one and half storey extension. After discussion it was agreed that the Parish Council supported this application. Proposed by Councillor M Thorn, seconded by Councillor E Parton and agree by all members present.
- Reference: 23/03511/LBC (validated: 10/08/2023)
Address: Leighton Lodge, Leighton, Shrewsbury, Shropshire, SY5 6RN
Proposal: Construction of a single and one and half storey extension. After discussion it was agreed that the Parish Council supported this application. Proposed by Councillor M Thorn, seconded by Councillor E Parton and agree by all members present.
- Reference: 23/03634/FUL
Address: Eye Manor , Eaton Constantine
Proposal: Conversion of barn to one dwelling, erection of 2-bay garage and installation on a package treatment works. After discussion it was agreed that The Parish Council did not support this application for the following reasons.
- The design of the garage on the site of the former cart shed/granary does not closely align with the design of the original building. The re-build of the former cart shed should be in the form of a re-instatement of the former cart house as much as possible using the saved materials from the demolition of the original building. The untreated weatherboarding is not a feature of the original building. The Conservation officer in her report of 13th September 2021, requested that the decorative brick course running along the eaves of the roof should be incorporated in the re-build. This is not apparent in the design submitted.
- We are concerned that the garage proposed does not fit into the original footprint of the card shed. The door openings are at 90degrees to the original design and the whole dimension of the proposed design appears larger than the original. We are concerned that this could have a negative impact on the Eye Sheepcote building nearby.
- The access to the proposed development is from the B4380 along a private track. In application 21/04422/FUL, a reason for refusal was the land in which the visibility splays onto the B4380 from the track were to cross, was not demonstrated to be within control of the applicant. We have real safety concerns with any access onto the B4380. No planning permission should be given without a full highways/ road safety report to include the vision splays onto the B4380.

Regarding the Barn conversion to a residence. The Parish Council does not object to the conversion as long as the Highway safety issue stated above is resolved

Reference:23/03635/LBC

Address: Eye Manor , Eaton Constantine

Proposal: Conversion of barn to one dwelling, erection of 2-bay garage and installation on a package treatment works. See above for the Parish Council response to this application.

13. Highways Matters –

- Members to raise any highways issues Councillor M Thorn reported that he had been on Fix my Street and that there was not much on it. Councillor Dawes stated that the issues that she had raised were all now completed and so had been removed from the schedule.

Leighton & Eaton Constantine Parish Council

September Minutes2023

lecparrishcouncil@gmail.com

signed.....

Dated Tuesday 7th November 2023

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- Clerks requested that member agree the Grounds Maintenance Schedule for the forthcoming year which needs to go out to tenders now for a three year contract, to start in 2024. Members agreed the schedule. Proposed by Councillor S seconded by Councillor S Dawes and agreed by all members present.

14. Financial Matters

- i. To accept the Bank reconciliation account for the month ended 31st August 2023 as presented by the clerk. It was agreed to accept the Bank reconciliation as presented by the clerk Proposed by Councillor S Jones, seconded by Councillor E Parton and agreed by all members present.

16	HMRC	PAYE	63.80
15	staff	Office expenses	38.60
S/O	staff	Salary aug	255.99
17	Leighton V Hall	Rent	24.00
		total	382.39

- i. To agree and approve Invoices for payment. It was agreed to pay the invoices as presented by the clerk Proposed by Councillor S Jones, seconded by Councillor E Parton and agreed by all members present.
- ii. Council to consider taking up the Hugo Fox website pay scheme. It was agreed that the Parish Council would take up the Silver Package with Hugo Fox for hosting their website at a cost of £19.99 plus VAT per month. Proposed by Councillor s Jones, seconded by Councillor E Parton , and agreed by all members present.
- iii. Council to agree to fund a Parish Survey. See item 10 on this agenda. Proposed by Councillor s Jones, seconded by Councillor E Parton , and agreed by all members present.

15. PARISH MATTERS

- a) **Councillor to report any parish matters.**
- 16. Date & Time of the next meeting** It was agreed that this would be on Tuesday 7th November 2022 starting at 7.30pm at Eaton Constantine Village Hall.
- 17. Council to discuss the appointment of a new clerk following the present clerk’s retirement.** The Working Party reported to the Council. Due to the current clerks wish to retire, applications had been sought to employ a new clerk. Unfortunately, the person chosen to take on the position can no longer take on the role meaning the position is still open.
- 18. The chairman thanked all for attending and closed the meeting at 9.30pm.**