

# LEIGHTON & EATON CONSTANTINE PARISH COUNCIL

6<sup>th</sup> March 2018

## MINUTES

1. **Chair's Welcome:** The Chair welcomed all to the meeting.
2. **Co-option of New Councillor:** There were no applicants.
3. **Present;** Councillor J Hayter- Chair; Councillor G Godwin; Councillor S Jones; Councillor E Parton. Councillor R Harper handed in his resignation to the clerk as he had moved out of the parish. The Chair thanked him for all his hard work on the Parish Council and said that he would be missed by all members. Also present Shropshire Councillor C Wild and L Pardoe clerk to the Council. **Apologies** were received from Councillor M Corrie
4. **Declarations of Pecuniary Interests** There were none at this point.
5. **Police Report;** this was noted.
6. **Public Session.** There were no members of the public present.
7. **Reports from:**
  - **Shropshire Councillor:** Councillor C Wild reported that there was no news on Ironbridge at present. Shropshire Council has done a masterplan for the site. There is permission to remove the towers. Clearing the site will be a long project.
  - **AONB** Councillor J Hayter reported that Wrekin Course will be closed for 3 days from 11<sup>th</sup> March. The AONB move for independence for funding is not going well. Councillor Hayter who was on the board of Trustees has had to resign due to pressure of work. Anyone can apply to join.
  - Councillor Hayter is still on the Wrekin Partnership Trust representing the Parish Council.
8. **To Confirm & Accept minutes from 2<sup>nd</sup> January 2018 & 6<sup>th</sup> February 2018:** It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor E Parton seconded by Councillor S Jones and agreed by all members present.
9. **Clerks Report .** The clerk had nothing to report.
10. **PLANNING MATTERS**
  - (a) Clerk to report on previous applications
    - Reference: 18/00108/FUL  
Address: The Manor House, Leighton  
Proposal: Erection of single storey side extension. **Permission granted.2<sup>nd</sup> March 2018**
    - Reference: 18/00269/FUL  
Address: Proposed Agricultural Building North East of Eaton Constantine  
Proposal: Erection of General Purpose Agricultural Building. Awaiting decision.
  - (b) Council to consider new applications.
    - Reference: 18/00387/FUL  
Address; 18 Rural Cottages, Eaton Constantine, Shrewsbury  
Proposal: Erection of two storey side extension.  
After discussion it was agreed that the Parish Council supported this application. Proposed By Councillor J Hayter, seconded by Councillor E Parton and agreed by all members present.

- (c) Council to consider applications received after agenda was sent out; there were no new applications for consideration.

**11. Highways Matters –**

- Councillor Godwin reported that there was a large pothole on Garmston Lane outside Garmston Farm.
- There is a pothole on the road to Upper Longwood
- The road to Buildwas has a large deep hole which is dangerous for cyclists

Councillor S Jones would report these to Colin Blower at Shropshire Council

**12. Financial Matters**

- a) To approve invoices for payment; It was agreed to pay the accounts as presented by the clerk; proposed by Councillor S Jones, seconded by Councillor J Hayter and agreed by all members present.

chq no	payee	Description	amount
670	L Pardoe	Expenses	220.97
669	HMRC	PAYE	81.60
S/O	L Pardoe	Salary	161.71
671	SALC	Training	6.25
		total	470.53

- b) To approve payment of invoices received after agenda was sent out; there were no additional invoices for payment.
- c) To accept Bank reconciliation. It was agreed to accept the Bank Reconciliation as presented by the clerk; proposed by Councillor E Parton, seconded by Councillor S Jones and agreed by all members present.
- d) Council to consider grant applications. The clerk had received no response to the letters she had sent out to the Village Halls and Churches. The Parish Council wished to award £100.00 to St Marys Church Eaton Constantine. The Parish Council discussed this and agreed to grant this under S137 as long as the grant was used only for the purpose of the upkeep in the churchyard. The Parish Council were waiting on responses from Leighton Church and the Village Halls and these would all be agreed at the May Meeting.
- e) It was agreed that ex-Councillor P Brewer and Councillor R Harper needed to be removed from the banking mandate.

**13. CORRESPONDENCE;** This was noted

- 14. GDPR General Data Protection Regulations; Council to agree way forward with appointing a Data Protection Officer.** The clerk explained that the Council had to appoint a Data Protection Officer in order to comply with the GDPR. After discussion it was agreed that the clerk should contact Ben Malley and ask for an agreement of £200 for one year in the first instance. The clerk and Councillor J Hayter were attending a GDPR briefing next week and would have more information for the May meeting. Proposed by Councillor S Jones, seconded by Councillor E Parton and agreed by all members present.

**15. PARISH MATTERS**

- a) Councillor E Parton reported that the area around the Millennium Seat at Leighton is being used as a shrine with wreaths, flowers & cards including dead flowers left in cellophane and cards & envelopes being left loose and consequently blowing into the field. The clerk to contact Shropshire Council to request a regular clean up around the area (perhaps when the litter bin is emptied) & also for a sign to be erected on the seat as "Leighton Millennium Seat"
- b) There is no bin at Stan's Layby in the woods at Leighton .Clerk to inquire if it is possible to have one.

**16. Date & Time of the next meeting It was agreed that this would Tuesday 1st May 2018 starting at 7.30pm at Eaton Constantine Village Hall.**

**17. Council to agree format and speakers for the Annual Parish Meeting.**

It was agreed that this would take place on Tuesday 1<sup>st</sup> May starting at 7.00pm at Eaton Constantine Village Hall.

Airband would be there to speak on Broadband provision.

Also The Emergency Plan which has been worked on by Councillors J Hayter and S Jones would be launched at the Annual Parish Meeting.

**18. The Chair thanked all for attending and closed the meeting at 8.45pm**

DRAFT

Leighton & Eaton Constantine Parish Council  
March Minutes 2018  
L Pardoe Clerk & RFO  
[lecparishcouncil@gmail.com](mailto:lecparishcouncil@gmail.com)

Signed.....

Dated Tuesday 1<sup>st</sup> May 2018