

LEC052018 **LEIGHTON & EATON CONSTANTINE**
PARISH COUNCIL

Tuesday 1st May 2018

MINUTES

1. **Chair's Welcome:** The Vice-chairman welcomed all to the meeting.
2. **Present:** Councillor M Corrie; Councillor S Jones; Councillor G Godwin; Councillor E Parton Apologies were received from Councillor C Hayter who resigned from the Parish Council with effect from 20th April and is no longer a member of the Parish Council. Also, present Shropshire Councillor C Wild, L Pardoe clerk to the council and two members of the public.
3. **Appointment of Chair;** Councillor G Godwin proposed Councillor S Jones as Chairman, this was seconded by Councillor E Parton and agreed by all members present.
4. **Signing of Declaration of Acceptance of Office by Chair:** This was signed by The Chairman in front of the Council.
5. **Appointment of Vice-Chair;** Councillor S Jones proposed Councillor M Corrie as Vice-chairman, this was seconded by Councillor G Godwin and agreed by all members present.
6. **Signing of Declaration of Acceptance of Office by Vice Chair;** this was signed in front of the Council.
7. **Council to hear from Candidates wishing to join the Parish Council and decide on who will become the new Parish Councillors;** Mr Mark Budgen said that he was keen to join the Parish Council as a member.
8. **Co-option of New Councillors;** It was agreed to co-opt Mr Budgen on to the Parish Council.
9. **Signing of Declaration of Acceptance of Office:** This was signed in front of the Council.
10. **Declaration of Pecuniary Interests:** There were none at this point.
11. **Police Report;** this had been circulated to members by e-mail.
12. **Public Session.** There were no members of the public present who wished to speak.
13. **Reports from:**
 - **Shropshire Councillor:** Councillor C Wild had made a detailed report to the Annual Parish Meeting.
14. **To Confirm & Accept minutes from 13th March 2018;** it was agreed that these were a true and accurate record of the meeting. Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all member present.
15. **Clerk was asked to chase up the request re the bench at the March meeting.** The clerk to contact Shropshire Council to request a regular clean up around the area (perhaps when the litter bin is emptied) & also for a sign to be erected on the seat as "Leighton Millennium Seat"
16. **Council to adopt the GDPR Policies as advised by NALC in their toolkit;** the council agreed to adopt the policies as advised by NALC. Proposed by Councillor E Parton; seconded by Councillor M Corrie and agreed by all members present.
17. **Council to consider appointing a Data Protection Officer for the Parish Council as advised by NALC. Standing orders were lifted to allow the member of the public to speak on this matter.** Councillor Jones explained that she had spoken to Dianne Dorrell at SALC and was adamant that the Council could not appoint its own clerk or one of its members to be the Data Protection Officer. The clerk advised that the council appoint a Data Protection Officer for twelve months and see what eventually

transpired with the proposals NALC were trying to get through regarding the GDPR. Councillor S Jones proposed that the council appoint B Malley as the Data Protection Officer for twelve months, this was seconded by Councillor E Parton and carried by three votes. There were two abstentions.
Standing Orders were re-instated.

18. PLANNING MATTERS

(a) Council to consider new applications

- Reference; 17/01869/FUL - The Villa
Proposal: Erection of a two-storey side extension with two-storey glazed link to dwelling and single storey rear extension with terrace and internal alterations to dwelling following demolition of external store and detached garage (Amended Description). After discussion it was agreed to support this application; Proposed by Councillor S Jones; seconded by Councillor G Godwin and agreed by all members present.
- Reference: 18/01546/FUL validated 9th April 2018
Address: The Manor House, Leighton, Shrewsbury, SY5 6RN
Proposal; Erection of a single storey side extension (amendment to previous approval ref 18/00108FUL) After discussion it was agreed to support this application; proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.

(b) Council to consider any applications received after agenda was sent out; there were no new applications.

19. Highways Matters –

Councillors reported that the finger posts at the end of Bennet's Lane had not been repaired. The finger post at Neves Castle still has letters missing. Clerk to report these again. The finger post at the junction of Spout Lane with the road going from Upper Longwood to the Wrekin. It is outside a house which is directly opposite where Spout Lane joins this road.

20. Financial Matters

- a) To approve invoices for payment; It was agreed to pay the accounts as presented by the clerk. Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- b) To accept Bank Reconciliation for month ended April 2018; It was agreed to accept the Bank reconciliation account as presented by the clerk; Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- c) Council to receive year end accounts; these were received by the Council. Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- d) Council to receive Internal Audit report. The council received the Internal Auditors report. There were no matters brought to the attention of the Council. Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- e) The council resolved that they certified themselves as exempt from a limited assurance review. Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- f) Council to approve Annual Governance Report Section 1; This was read out and agreed by members and signed by the clerk & Chairman Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- g) Council to approve Annual Governance Report Section 2. This was agreed by the Council Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- h) Council to approve grant applications received. It was agreed to grant £50 to both applicants Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.
- i) Council to agree Assets Register; this was agreed although members felt that perhaps the Notice Boards were in need of some attention. Proposed by Councillor M Corrie; seconded by Councillor E Parton and agreed by all members present.

21. CORRESPONDENCE; this was noted. The clerk reported that she had received a late report from Alice Croft who said that the Traffic calming proposals would now be delayed until 2020/2021 due to financial constraints.

The Clerk to invite Police and Crime Commissioner to a site meeting in Leighton to look at the speeding traffic problem. At a previous meeting Mr Campion said he would support any traffic calming measures but these are now on hold due to budget constrictions.

22. PARISH MATTERS

a) It was agreed to have a discussion on the Parish Notice Boards at the July meeting.

23. Date & Time of the next meeting It was agreed that this would be held on Tuesday 3rd July 2018 starting at 7.30pm at Eaton Constantine Village Hall

24. The Chairman thanked all for attending and closed the meeting at 8.45pm.

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